

Virginia Driving School

8807 Sudley Road #214, Manassas, VA 20110
703-367-0911, 540-341-8881, 540-825-4811

Please print two copies. Keep one for your records. Provide second copy to Virginia Driving School instructor along with a copy of your learner's permit, 40 hour note, original classroom certificate and check, cash or money order.

Behind-The-Wheel Agreement:

This agreement is entered into this _____ day of _____, 20___ between Virginia Driving School, located at 8807 Sudley Road, Suite 214, Manassas, VA 20110 and

Full Name: _____
Last First Middle

Birth Date: _____ Male ___ Female ___ Email Address: _____

Permit/License Number: _____ Issue Date: _____

Address: _____ City/State/Zip: _____

Phone Number: _____ Cell Phone: _____

Parent / Guardian Address: _____

Emergency Contact Person: _____ Phone Number: _____

Are you taking any medications: Yes ___ No ___ (if yes, please describe) _____

List any other medical conditions or learning disabilities: _____

The following conditions must be understood before enrolling.

1. Course consists of minimum of 14 periods of Behind-The-Wheel instruction for students under 19 years of age. (7 periods of observation and 7 periods of actual driving) at cost of \$260.00 for most of Prince William; \$275 for log Mill Road and Fauquier County; \$310 Stafford & Culpeper; \$350 Winchester and Front Royal area. (Each period is fifty minutes long).
2. Additional Behind-The-Wheel lessons are available at \$45.00 per lesson. (Lessons are sixty minutes long).
3. Free pick-up is provided only in Prince William County, Culpeper, Warrenton, & Stafford area.
4. Students 18 years of age and under are required to complete a state approved driver's education program prior to receiving a driver's license. (Students 19 years of age and older may hold their learner's permit for 30 days in lieu of completing a driver training course).
5. A refund of all fees paid will be made, upon request, if school is not capable of or willing to begin instruction within 30 calendar days from the date agreed to in the contract.
6. This contract is valid for 12 months from the first driving lesson.

7. A minimum of 12 hours notice is required for cancellation of Behind-The-Wheel lessons. Failure to comply will result in a charge of \$30 and a week wait before lessons can be resumed.
8. Behind-The-Wheel Course can take up to four weeks to complete.
9. Student will be notified by phone call in the event the school cancels classes. Cancelled classes will be made up at the end of the course.
10. School does not guarantee that any student will pass the state license examination or that the student can secure a license or that student will be guaranteed employment upon completion of any course instructions.
11. To retest for a license, there will be \$35 fee. Lost or misplaced DTC-B will be re-issued for \$20.00 processing fee. \$25 will be charged for termination of contract along with cost of taken lessons.
12. A thirty-five dollar (\$35.00) fee will be charged for any non-sufficient fund or stop payment check that is returned by a bank. Issuer of the check will be responsible for legal expenses.
13. Sleeping or cell phone usage is not allowed during driving or observation.
14. ATTITUDE and MATURITY are an important part of this course. Any student who is found to be DISRUPTIVE or DISRESPECTFUL to instructor, other students or anyone associated with Virginia Driving School Driving shall be dismissed by the instructor at the instructor's discretion with no refund.
15. Any student suspected of being under the influence of alcohol or drugs while attending class or road instruction will be immediately dismissed from the program. A conference will be held with their parent/guardian as well as the local law enforcement officials being contacted. Also, NO refund from the program will be given.
16. It is the responsibility of the student or in case of minor the parent/legal guardian to report the Department of Motor Vehicles any concerns regarding school facilities, instructor behavior or quality of instruction provided by the school.

We have read this contract and agree to abide by the conditions:

Student's Signature _____ Date_____

Parent or Legal Guardian Signature _____ Date_____

VA Driving School Rep Signature _____ Date_____

It should be emphasized that successful completion of a driver education program does not and should not imply that your child is a safe, accomplished driver. During the course, student is instructed in the basic skills necessary for the safe operation of motor vehicle. However, as with any skills, it is only with repeated practice that the skill is developed and perfected. Your continued work with your son/daughter is essential to further development of sound driving skills. It is mandatory that you provide your child with a minimum of forty hours of additional supervised behind-the-wheel driving conducted before program completion. As a parent, you must make the ultimate decision to determine if your child is ready to handle the responsibility of operating a motor vehicle

unsupervised.

I hereby request that my son/daughter _____, be enrolled in a state-approved behind-the-wheel program. I understand that completion of this course does not signify that his/her driving skills are proficient enough to operate a motor vehicle without adult supervision.

Signed _____

Date _____

DMV is committed to promoting transportation safety through the certification of quality driver training programs. If you have comments or concerns about this course, call toll free number: 1-877-885-5790.

For Office Use Only
Date: _____ Amount Paid _____
Check No _____ Cash _____ Money Order _____